

THE DEFINITIVE TRANSACTION MANAGEMENT CHECKLIST FOR BROKERAGES

For something so common, transaction management sure is difficult. We thought it'd be helpful to have a checklist of the seven things brokerages need to look for in their transaction management software.

1

- The transaction begins with the **Listing or Buyer Agreement**.

Software Needed: Electronic Forms, eSignature

3

- The **Deposit** is made and the brokerage must keep track.

Software Needed: Back Office

5

- With the **Conditions Met**, the documents are nearly done and **Closing Instructions** are finalized.

Software Needed: Transaction Management, Document Storage

7

- Last but not least, **Everyone Gets Paid** and the posting hits your G/L.

Software Needed: Back Office

2

- The deal is consummated when the **Offer** is signed.

Software Needed: eSignature, Electronic Forms

4

- Closing Documents** are passed from consumer to agent to office, and reviewed by the brokerage.

Software Needed: Transaction Management

6

- The deal is finalized and the brokerage calculates **Commissions**.

Software Needed: Back Office



Did You Know...

Most brokerages stitch together two or three different products to meet their transaction management needs—but there is a better way to do things. We're proud to offer real estate's most complete transaction management solution, with electronic forms, eSignature, document storage, and back office integration all included. Your brokerage can take a paperless transaction from start to finish with just one tool—meaning better efficiency for your team, and better compliance for you!

Meet TransactionDesk.

