# **Lone Wolf Transact**



The client-first transactions software for real estate.

Getting started with Transact? Here's a quick tour of the key things to know—and how to use it for your deals.

#### **Find documents** See everything Manage and store Track your tasks Keep a complete and forms signings at a glance record Your to-do list stores The Paperwork tab The Signings tab is where and tracks any tasks that Your timeline view Your history section shows all forms and PDFs you can review all signings keeps a complete, you've set up for working shows all upcoming associated with an offer related to that transaction on a transaction. transaction dates, audit-ready trail of all no matter what stage of in-flight and completed. tasks, and events. activity related to your the deal you are in. client's deals. **Paperwork** Q Search Buyer Documents STATUS MODIFIED • 100 Wellington St. London, ON N6N N6N \$800,000 Closing Date: Aug 30, 2024 Purchase and Sale Agreement - 7/24 Oct 10, 2024 MLS Number: 354567 **:** 0 Oct 10, 2024 Offer Accepted Residential Purchase Agreement.pdf Oct 10, 2024 \*\*\* DETAILS Parties ∨ Offer Documents Property STATUS MODIFIED -Offer **:** O Purchase and Sale Agreement - 7/24 Signed Oct 9, 2024 100 Wellington St. \$998,500 Oct 9, 2024 \*\*\* Signed Signed Oct 9, 2024 \*\*\*

### Get an overview of details

The details section shows property, party, and offer details—and lets you edit them quickly, too.

### See lost deals

Transact saves lost deals here so you can see all previous offers nested in your client's journey.

#### Keep your transaction on track

The status action buttons move the transaction to the next phase of the deal making it easier to add a new buyer when a deal falls through.

## Add documents to your transactions

The Add Documents button in the Paperwork tab lets you add new forms and documents to an offer.